

APPLICATION FOR EMPLOYMENT

PLEASE PRINT LEGIBLY

We Are An Equal Opportunity Employer.

All applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, genetic information, physical or mental disability, ancestry, marital status, citizenship status, sexual orientation, or status in any other group protected by federal, state, or local law.

Uno participates in E-Verify. Please read the E-Verify notices following this application.

Name:	_____	_____	_____	_____	
	First	Middle	Last		
Address:	_____				
	No. and Street	City	State	Zip Code	
Home Phone Number:	_____	Cell Phone Number:	_____		

How did you learn about job opportunities at Uno?

- I am an Uno Customer
 Now Hiring Signs
 Newspaper Advertisement
 Other _____
 Referred by Family or Friend
 Just Stopped In
 Internet _____

Are you authorized to work in the United States? Yes No

(NOTE: Uno participates in E-Verify and all applicants hired by the Company will be required to present documentation verifying identity and authorization to work in the United States in accordance with the Immigration Reform and Control Act of 1986.)

Are you 18 years of age or older? Yes No

(NOTE: You may be required to provide documentation to establish that you are 18 or older.)

Before answering the following question, please read the next paragraph carefully:

An applicant for employment with an expunged, sealed, pardoned, impounded or juvenile conviction record may answer "no" with respect to any inquiry herein relative to prior convictions. In addition, any applicant for employment may answer "no" with respect to any inquiry relative to prior convictions in all cases of delinquency or as a child in need of services, which did not result in a complaint for criminal prosecution. In California, you may exclude any marijuana related convictions over two years old. A "yes" response will not automatically disqualify you from the job for which you are applying.

If you are applying for a job in Massachusetts, Rhode Island, Illinois, New Jersey, Philadelphia, Baltimore, Washington DC or New York City, do not answer the following question on felony convictions.

Have you been convicted of a felony? Yes No

EMPLOYMENT DESIRED

Position Applying for: _____ Date Available: _____ Expected Weekly Earnings: _____

Have you ever been employed by us? Yes No Have you ever filed an application with us before? Yes No

May we contact your employer(s) listed below? Yes No

Do you desire full or part-time work? _____ Desired number of shifts per week? _____

Please list any relatives or friends employed with us now or within the past two years: _____

Can you perform the essential functions of the position for which you are applying with or without reasonable accommodation? Yes No

If you can perform the essential functions of the position ONLY with reasonable accommodation, please describe any such accommodations which you require: _____

AVAILABILITY

Please list the times that you are AVAILABLE to work.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Days							
Nights							

SCHOOLS ATTENDED

High School:	Name	City	No. Years	Graduated: <input type="checkbox"/> Yes <input type="checkbox"/> No
College:	Name	City	No. Years	Graduated: <input type="checkbox"/> Yes <input type="checkbox"/> No
Other:	Name	City	No. Years	Graduated: <input type="checkbox"/> Yes <input type="checkbox"/> No

CURRENT/FORMER EMPLOYERS

Employer Name	Employed	Job Title
Address	From Mo./Yr.: _____	Hourly/Weekly Earnings
Supervisor's Name Telephone #	To Mo./Yr. : _____	Start: _____ End: _____

Job Duties and Reason for Leaving:

Employer Name	Employed	Job Title
Address	From Mo./Yr.: _____	Hourly/Weekly Earnings
Supervisor's Name Telephone #	To Mo./Yr.: _____	Start: _____ End: _____

Job Duties and Reason for Leaving:

Employer Name	Employed	Job Title
Address	From Mo./Yr.: _____	Hourly/Weekly Earnings
Supervisor's Name Telephone #	To Mo./Yr.: _____	Start: _____ End: _____

Job Duties and Reason for Leaving:

APPLICANT'S CERTIFICATION AND AGREEMENT

PLEASE READ CAREFULLY BEFORE SIGNING

1. I understand that this application is current for 30 days. If I still wish to be considered at the end of this period, I must fill out and submit a new application.
2. I understand that, if I am hired, I will be an "at-will" employee, which means I am free to resign at any time and the Company reserves the right to terminate my employment at any time, with or without cause and with or without notice, regardless of the date of payment of my wages and salary. I further understand that no recruiter, employee, officer or agent of the Company has the authority to change, modify or cancel my status as an at-will employee. Neither this Application, the Offer Letter, if any, the Employee Handbook, nor any other documents given to me are to be construed as creating an express or implied contract between the Company and me.
3. I understand that nothing in this application guarantees me employment, and no recruiter, employee, officer or agent of the Company, other than the President, has the authority to promise me employment.
4. I understand that any offer of employment that I receive from the Company is contingent upon my providing the Company with all information requested and my successful completion of the pre-employment screening process, including, at the Company's discretion: acceptable educational, employment, and other references, as applicable; and proof of eligibility to work.
5. **I HEREBY AUTHORIZE the Company to investigate the information I have furnished on this application, and I further authorize the Company to conduct an investigation regarding my character, employment, education, credit, and criminal history prior to extending an offer of employment and at any time during my employment.**
6. **I AUTHORIZE** and request that all of my present and former employers and those individuals I have listed as personal references furnish information and/or opinions about my employment record, including information or opinions as to the reason for the termination of my employment, work performance, abilities, education, and other qualities related to my qualifications for employment. I hereby release my present and former employers and their agents, the Company and its agents, and those individuals I have listed as references, from any and all liability for any claims, charges, damages or alleged damages arising from, or related to, their provision of any such information or opinions, regardless of whether I agree with the accuracy of such information or opinions.
7. I understand that, if employed, I will be required to comply with all rules, policies, procedures, required tests or examinations, and work assignments, and that Uno' may modify, change or eliminate them at any time without notice.
8. I further certify that the information I have supplied on this application is true and complete. I understand that any false statement, misrepresentation or material omission made by me in my application, resume, or any other materials I have submitted, or during my interviews, can result in denial of employment, or, if I am already employed when such false statement, misrepresentation or material omission is discovered, immediate termination of my employment. In addition, I understand that if any of the information I have supplied on this application changes in the future, I have an obligation to inform the Company of such change and that failure to do so can result in immediate termination of my employment.

MY SIGNATURE CERTIFIES THAT I HAVE READ, UNDERSTAND AND AGREE WITH THE ABOVE EIGHT STATEMENTS.

Date _____ Signature _____

This Organization Participates in E-Verify



This employer will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.

In order to determine whether Form I-9 documentation is valid, this employer uses E-Verify's photo matching tool to match the photograph appearing on some permanent resident and employment authorization cards with the official U.S. Citizenship and Immigration Services' (USCIS) photograph.

IMPORTANT: If the Government cannot confirm that you are authorized to work, this employer is required to provide you with written instructions and an opportunity to contact DHS and/or the SSA before taking adverse action against you, including terminating your employment.

Employers may not use E-Verify to pre-screen job applicants and may not limit or influence the choice of documents presented for use on the Form I-9.

NOTICE:

Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States.

If you believe that your employer has violated its responsibilities under this program or has discriminated against you during the verification process based upon your national origin or citizenship status, please call the Office of Special Counsel at 800-255-7688, 800-237-2515 (TDD) or at www.justice.gov/crt/osc.

Employment Verification.  Done.

For more information on E-Verify, please contact DHS at:

888-897-7781

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E-VERIFY IS A SERVICE OF DHS AND SSA
M-780 (rev. 12/2010)

Este Empleador Participa en E-Verify



Este empleador le proporcionará a la Administración del Seguro Social (SSA), y si es necesario, al Departamento de Seguridad Nacional (DHS), información obtenida del Formulario I-9 correspondiente a cada empleado recién contratado con el propósito de confirmar la autorización de trabajo.

selección de los documentos que sean presentados para ser utilizados en el Formulario I-9.

IMPORTANTE: En dado caso que el gobierno no pueda confirmar si está usted autorizado para trabajar, este empleador está obligado a proporcionarle las instrucciones por escrito y darle la oportunidad a que se ponga en contacto con la oficina del SSA y, o el DHS antes de tomar una determinación adversa en contra suya, inclusive despedirlo.

Los empleadores no pueden utilizar E-Verify con el propósito de realizar una preselección de aspirantes a empleo o para hacer nuevas verificaciones de los empleados actuales, y no deben restringir o influenciar la

A fin de poder determinar si la documentación del Formulario I-9 es válida o no, este empleador utiliza la herramienta de selección fotográfica de E-Verify para comparar la fotografía que aparece en algunas de las tarjetas de residente y autorizaciones de empleo, con las fotografías oficiales del Servicio de Inmigración y Ciudadanía de los Estados Unidos (USCIS).

Si usted cree que su empleador ha violado sus responsabilidades bajo este programa, o ha discriminado en contra suya durante el proceso de verificación debido a su lugar de origen o condición de ciudadanía, favor ponerse en contacto con la Oficina de Asesoría Especial llamando al 1-800-255-7688 (TDD: 1-800-237-2515).

AVISO:

La Ley Federal le exige a todos los empleadores que verifiquen la identidad y elegibilidad de empleo de toda persona contratada para trabajar en los Estados Unidos.

Employment Verification.  Done.

Para mayor información sobre E-Verify, favor ponerse en contacto con la oficina del DHS llamando al:

1-888-464-4218

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IF YOU HAVE THE RIGHT TO WORK, Don't let anyone take it away.



If you have a legal right to work in the United States, there are laws to protect you against discrimination in the workplace.

You should know that –

No employer can deny you a job or fire you because of your national origin.

Unless mandated by law or government contract, employers cannot require you to be a U.S. Citizen or permanent resident or refuse any legally acceptable documents.

If any of these things have happened to you, you may have a valid charge of discrimination that can be filed with the OSC. Contact the OSC for assistance in your own language.

Call 1-800-255-7688, TDD for the hearing impaired is 1-800-237-2515.

In the Washington, D.C., area, please call 202-616-5594, TDD 202-616-5525

Or write to:
U.S. Department of Justice
Office of Special Counsel - NYA
950 Pennsylvania Ave., N.W.
Washington, DC 20530

**U.S. Department of Justice
Civil Rights Division**

Office of Special Counsel for
Immigration-Related Unfair
Employment Practices



SI USTED TIENE DERECHO A TRABAJAR, no deje que nadie se lo quite.



Si tiene derecho a trabajar legalmente en los Estados Unidos, existen leyes para protegerlo contra la discriminación en el trabajo.

Debe saber que -

Ningún patrón puede negarle trabajo, ni puede despedirlo, debido a su país de origen o su condición de inmigrante.

En la mayoría de los casos, los patrones no pueden exigir que usted sea ciudadano de los Estados Unidos o residente permanente o negarse a aceptar documentos válidos por ley.

Si se ha encontrado en cualquiera de estas situaciones, usted podría tener una queja válida de discriminación. Comuníquese con la Oficina del Consejero Especial (OSC) de Prácticas Injustas en el Empleo Relacionadas a la Condición de Inmigrante para obtener ayuda en español.

Llame al 1-800-255-7688; TDD para personas con problemas de audición: 1-800-237-2515. En Washington, DC, llame al (202) 616-5594; TDD para personas con problemas de audición: (202) 616-5525. O escriba a OSC a la siguiente dirección:

U.S. Department of Justice
Office of Special Counsel - NYA
950 Pennsylvania Ave., N.W.
Washington, DC 20530

**Departamento de Justicia
de los Estados Unidos,
División de Derechos
Civiles**

Oficina del Consejero Especial

